



STRATFORD GIRLS' GRAMMAR SCHOOL

STRATFORD-UPON-AVON

Equality Policy and Plan

Disclosable under Freedom of Information Act		Yes
To be published on website?	Statutory	Yes

Policy ownership

Governor committee:	Curriculum, Leadership and Management
Department responsible:	SEND and Pastoral
Post-holder: (title and name)	Chris Hall, Assistant Head and Emma Bradley, SENDCO
Linked procedures	Behaviour Policy, HR Policies, SEND Policy
Responsible person:	Chris Hall
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Equality Mission Statement

At Stratford Girls' Grammar School, we are committed to ensuring equality of education and opportunity for all students, staff, parents and carers receiving services from the school, irrespective of race, disability, gender, sexual orientation, faith, or socio-economic background. We have a culture of inclusion and diversity in which all those connected to the school feel proud of their identity and able to participate fully in school life.

The achievement of students is monitored according to the various sub-groups represented in our community and we will use this data to support students, raise standards and ensure inclusive teaching.

We will tackle discrimination by the positive promotion of equality, challenging bullying and stereotypes and creating an environment which champions respect for all. At Stratford Girls' Grammar School, we believe that diversity is a strength, which should be respected and celebrated by all those who learn, teach and visit here.

Equality in practice

As well as the specific actions set out beneath in our plan, the school operates equality of opportunity in its day to day practice in the following ways:

Equal Opportunities for Students

a. Teaching and learning

We aim to provide all our students with the opportunity to succeed, and to reach the highest levels of personal achievement. To do this, we will:

- use contextual data to ensure that the support we provide for individuals and groups is effective and appropriate;
- monitor achievement data by ethnicity and disability and action any gaps;
- take account of the achievement of all students when planning for future learning and setting challenging targets;
- ensure equality of access for all students and prepare them for life in a diverse society;
- use materials that reflect the diversity of the school, population and local community in terms of race, gender, disability and sexual orientation, without stereotyping;
- promote attitudes and values that will challenge racist and other discriminatory behaviour or prejudice;
- provide opportunities for students to appreciate their own culture and celebrate the diversity of other cultures;
- seek to involve all parents/carers in supporting their daughter's education;
- encourage the discussion of equality issues which reflect on social stereotypes, expectations and the impact on learning.

b. Admissions and Exclusions

Our admissions arrangements are fair and transparent, and do not discriminate on race, disability, sexual orientation or socio-economic factors.

Exclusions will always be based on the school's Behaviour Policy. We will closely monitor exclusions in respect of equality in order to avoid any potential adverse impact.

Equal opportunities for staff

We are committed to the implementation of equal opportunities principles and the monitoring and active promotion of equality in all aspects of staffing and employment. All staff appointments and promotions are made on the basis of merit and ability and in compliance with the law.

As an employer we ensure that we eliminate discrimination and harassment in our employment practice and actively promote equality across all groups within our workforce.

Equality aspects such as gender, race, disability, sexual orientation, transgender, age and faith or religion are considered when appointing staff and particularly when allocating Teaching and Learning Responsibilities (TLRs), additional payments or re-evaluating staff structures, to ensure decisions are free of discrimination.

Actions to ensure this commitment is met include:

- monitoring recruitment, retention and responsibility allocation;
- continued professional development opportunities for all staff;
- Senior Leadership Team support to ensure equality of opportunity for all.

Equality and the law

The Equality Act (2010) introduced a single equality duty for all public sector organisations including schools, known as the “public sector equality duty”.

The public sector duty requires all schools to show how they are meeting the aims of the Equality Act by giving due regard to the need to:

- eliminate unlawful discrimination, harassment, victimisation and any other conduct prohibited by the Act
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

This Equality Policy and Plan is our response to demonstrate a) that we comply with the duty to have due regard for the three aims above and b) specific and measurable objectives which will be pursued over the coming years to achieve the three aims. In particular, the action plan at the end of this Equality Policy and Plan outlines the actions Stratford Girls’ Grammar School will take to meet the general duties detailed below.

i. Race equality

The General Race Equality Duty requires us to have due regard to the need to:

- eliminate racial discrimination;
- promote equality of opportunity;
- promote good relations between people of different racial groups.

Under our specific duty we will:

- prepare and publish an Equality Policy and Plan (see also Appendix A) which includes our written policy for race equality;

- assess the impact of our policies, including this Plan, on students, staff and parents by ethnicity including, in particular, the achievement levels of these students;
- monitor the impact our plans and policies have on such students, staff and parents towards raising the achievement of minority ethnic groups.

ii. Disability

This section should be read in conjunction with the school's Special Educational Needs Policy and Accessibility Plan (see Appendix B).

a. Definition of disability

Disability legislation has defined a disabled person as someone who has “a physical or mental impairment which has a substantial or long-term adverse effect on their ability to carry out normal day-to-day activities”.

The definition of disability has also been extended as follows:

- people with HIV, multiple sclerosis and cancer (although not all cancers) are deemed disabled before they experience the long-term and substantial adverse effect on their activities;
- individuals with a mental illness no longer have to demonstrate that it is “clinically well-recognised”, although the person must still demonstrate a long-term and substantial adverse impact on their ability to carry out normal day-to-day activities.

b. Legal duties

Legislation places a general duty on schools, requiring them to have due regard for the following when carrying out and delivering services:

- promoting equality of opportunity between disabled people and other people;
- eliminating discrimination and harassment of disabled people that is related to their disability;
- promoting positive attitudes towards disabled people;
- encouraging participation in public life by disabled people;
- taking steps to meet disabled people's needs, even if this requires more favourable treatment.

Under our specific duty we will:

- prepare and publish an Equality Policy and Plan (see also Appendix A) which covers the requirements for a Disability Equality Scheme identifying our disability equality goals and actions to meet them;
- review and revise this Plan annually.

iii. Gender equality

Legislation places a general and specific duty on schools to eliminate unlawful discrimination and harassment on the grounds of gender and to promote equality of opportunity between female and male students and between women and men and transgender people.

Under our general duty we will actively seek to:

- eliminate unlawful discrimination and harassment on grounds of sex and gender reassignment;
- promote equality between all – men, women and transgender.

Under our specific duty we will:

- prepare and publish an Equality Policy and Plan (see also Appendix A) which covers the requirements for a Gender Equality Scheme identifying our gender equality goals and actions to meet them;
- review and revise this Plan every three years.

iv. Sexual orientation

Legislation makes discrimination unlawful in the area of goods, facilities and services on grounds of sexual orientation. For schools this means admissions, benefits and services for students and treatment of students.

v. Age discrimination

Legislation makes discrimination unlawful on grounds of age. For schools this has particular relevance in the appointment and treatment of staff.

vi. Community cohesion

The Education and Inspections Act 2006 inserted a new section 21(5) to the Education Act 2002, introducing a duty on the governing bodies of state schools to promote community cohesion. Community cohesion encompasses promoting good relations between students from different races, faiths/ beliefs and socio-economic backgrounds. The duty came into force on 1 September 2007.

Consultation and involvement

It is a requirement that the development of this Policy and Plan and the actions within it have been informed by the input of staff, students and parents and carers. We have achieved this by using the following to shape the Policy and Plan:

- feedback from parent questionnaires, parents' evenings, report acknowledgements and reviews;
- input from appraisal, staff surveys and through staff meetings / INSET;
- feedback from House Councils, PSHE lessons, and whole school surveys on children's attitudes to self and school;
- issues raised in annual reviews or reviews of progress on Individual Education Plans, mentoring and support;
- feedback at governing body meetings and via the SEND and Link Governors.

Roles and Responsibilities

1. The role of Governors

- The governing body has set out its commitment to equal opportunities in this Policy and Plan and it will continue to do all it can to ensure that the school is fully inclusive to students, and responsive to their needs based on race, gender, sexual orientation and disability.
- The governing body seeks to ensure that people are not discriminated against when applying for jobs at our school on grounds of race, gender, sexual orientation or disability.
- The governors take all reasonable steps to ensure that the school environment gives access to people with disabilities, and also strive to make school communications as inclusive as possible for parents, carers and students.
- The governors welcome all applications to join the school, whatever a child's socio-economic background, race, sexual orientation or disability.
- The governing body ensures that no child is discriminated against whilst in our school on account of their socio-economic background, race, sexual orientation or disability.

2. The role of the Headteacher

- It is the Headteacher's role to implement the school's Equality Policy and Plan and she is supported by the governing body in doing so.
- It is the Headteacher's role to ensure that all staff are aware of the Equality Policy and Plan, and that teachers apply these guidelines fairly in all situations.
- The Headteacher ensures that all appointment panels give due regard to this Plan, so that no-one is discriminated against when it comes to employment or training opportunities.
- The Headteacher promotes the principle of equal opportunity when developing the curriculum, and promotes respect for other people and equal opportunities to participate in all aspects of school life.
- The Headteacher treats all incidents of unfair treatment and any incidents of bullying or discrimination, including racist incidents, with due seriousness.

3. The role of all staff: teaching and non-teaching

- All staff will ensure that all students are treated fairly, equally and with respect, and will maintain awareness of the school's Equality Policy and Plan.
- All staff will strive to provide material that gives positive images based on race, gender, sexual orientation and disability, and challenges stereotypical images.
- All staff will challenge any incidents of prejudice, racism or homophobia, and record any serious incidents, drawing them to the attention of the Headteacher.
- Teachers support the work of non-teaching staff and encourage them to intervene in a positive way against any discriminatory incidents or to report such incidents to a member of the SLT.

Tackling discrimination

Harassment on account of race, gender, transgender, disability or sexual orientation is unacceptable and is not tolerated within the school environment.

All staff are expected to deal with any discriminatory incidents that may occur. They are expected to know how to identify and challenge prejudice and stereotyping; and to support the full range of diverse needs according to a student's individual circumstances.

Racist and homophobic incidents and other incidents of harassment or bullying are dealt with by the member of staff present, escalating to a Head of House / Senior Leader where necessary. All incidents are reported to the Headteacher and recorded in the book held by the Assistant Head: Progress and Well-being. Such incidents are reported annually to the governing body.

What is a discriminatory incident?

Harassment on grounds of race, gender, disability, sexual orientation or other factors such as socio-economic status, can take many forms including verbal or physical abuse, name calling, exclusion from groups and games, unwanted looks or comments, jokes and graffiti.

A racist incident was defined by the Stephen Lawrence Inquiry Report (1999) as: '*Any incident which is perceived to be racist by the victim or any other person*'.

Types of discriminatory incident

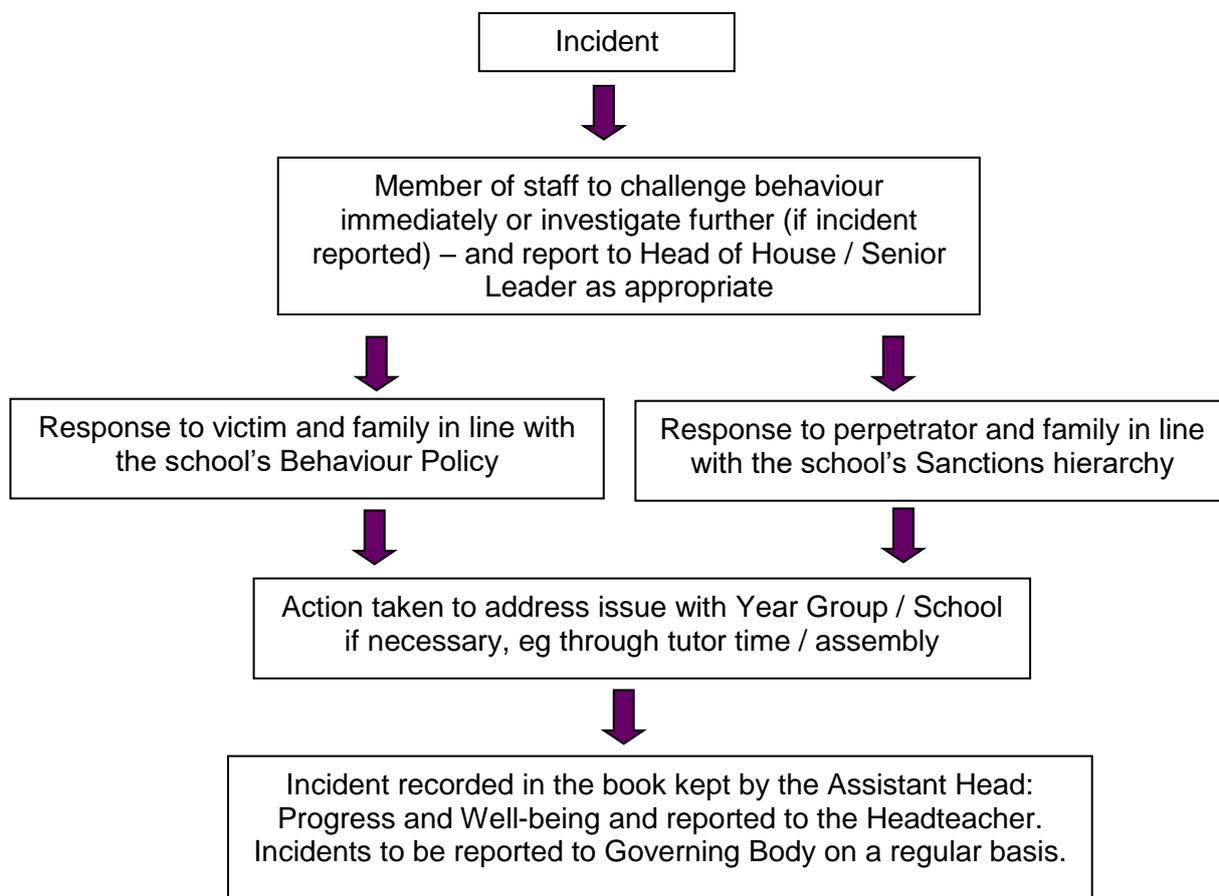
Types of discriminatory incidents that can occur are:

- physical assault against a person or group because of their colour, ethnicity, nationality, disability, sexual orientation or gender;
- use of derogatory names, insults and jokes;

- racist, sexist, homophobic or discriminatory graffiti;
- provocative behaviour such as wearing racist, sexist, homophobic or discriminatory badges or insignia;
- bringing discriminatory material into school;
- verbal abuse and threats;
- incitement of others to discriminate or bully due to victim's race, disability, gender or sexual orientation;
- discriminatory comments in the course of discussion;
- attempts to recruit others to discriminatory organisations and groups;
- ridicule of an individual for difference eg food, music, religion, dress etc;
- refusal to co-operate with other people on grounds of race, gender, disability or sexual orientation.

Responding to and reporting incidents

It should be clear to students and staff how they report incidents (see flow chart below). All staff, teaching and non-teaching, should view dealing with incidents as vital to the well-being of the whole school.



Review of progress and impact

The Equality Policy and Plan has been agreed by our Governing Body. We have a rolling programme for reviewing our school policies and their impact. In line with legislative requirements, the Curriculum, Leadership and Management Committee will review progress against our Equality Policy and Plan annually and review the entire Plan and accompanying action plan annually.

We make regular assessments of students' learning and use this information to track student progress. As part of this process, we regularly monitor achievement by ethnicity and disability, to ensure that all groups of students are making the best possible progress, and take appropriate action to address any gaps.

Publishing the plan

In order to meet the statutory requirements to publish an Equality Scheme we will:

- publish our Policy and Plan on the school website;
- raise awareness of the Policy and Plan through school newsletters, assemblies, staff meetings and other communications;
- make sure hard copies are available on request.

Review of Progress against the plan since 2018

- Staff and Student Well-being policies implemented; whole school approach to well-being being formalised (4 and 5).
- Response to Alumnae and setting up of Change Committee in response to increase in awareness of local, national and global issues through the Black Lives Matter (BLM) campaign (1).
- Improvement such as changes to History curriculum at KS3, RS visits to mosques, even simple things like day trips where they come into contact with other schools from Birmingham (1 and 3).
- Department review of programmes of study to ensure reflect broad diversity of the community at SGGGS (3).
- PSHE and SMSC curricula have been reviewed annually and updated to reflect the issues that students wish to discuss, for example, gender identity (1, 3, 6 and 7).
- Gender awareness training delivered to all staff (1 and 6).
- SEND review conducted November 2019 with SENDCo. Results shared with all staff and Governors. Training on dyslexia and autism delivered to teaching staff by the SENDCo. New SENDCo appointed Dec 2020 with directive to focus on quality first teaching for SEND and AN learners in our context (4 and 5).
- SISRA introduced to support, develop and enhance the capacity of all staff in monitoring and tracking the progress of all students (2, 4 and 5).
- Student Leadership opportunities have been reviewed and developed, including refining of the sixth form leadership committees and introduction of House Prefects in Years 10 and 11. House Council formats and terms of reference have been refined and honed to support student voice. (1, 4 and 8).
- Events to celebrate diversity and raise awareness of equal opportunities, for example, Holocaust Memorial, Diwali assembly and decorations, Black History / Change week, response to BLM during Enrichment week, annual student voting for charities to support, speakers programme, collections for food bank, Women in Science assembly (1, 3, 6 and 8).
- Procedures developed to respond to student voice regarding use of preferred names in school (7).
- New school app introduced to support communications with parents. Parent perception survey conducted annually and responded to. Consultation re school brand included parent voice. All communications to parents / carers include a reminder that issues and questions can be raised, more often than not with a named person and email address provided as point of contact. Reporting to parents included virtual progress evenings during COVID (10).
- Improved communications to parents following Offer Day in March of Year 6 through established schedule of information to be released, online returns have increased efficiency of returns, and the Step into Sixth Form programme has been enhanced to a remote learning programme to support the start of A-level courses for all students (3, 4, 5, 7 and 10).
- Admissions Policy has been revised to support access to Year 7 and Year 12 for students of disadvantage (9).

Specific Objectives for 2020-21

1. Continue to review the curriculum to ensure that it reflects the diversity and heritage of the SGGS community.
2. Extend the programme of events (in school and virtual) that celebrate our community's diversity.
3. Establish any additional procedures to support LGBTQ+ students in school, e.g. LGBTQ+ Group, use of pronouns (7).
4. Complete the whole school approach to well-being framework and share with all stakeholders to increase understanding of how the school supports all members of its community to have good well-being.
5. Monitor the impact of COVID on all groups, but especially those with SEND, and to implement coordinated strategies to enable them to attain and to have good well-being.

Appendix A: Stratford Girls' Grammar School: Equality Plan 2021-2023

The school has identified the following strategies that are specifically designed to address equality issues.

	Issue	Action/strategy	Lead Person	Timeframe	Intended outcome/success criteria
1.	Eliminating discrimination, promoting equality and celebrating diversity	<ul style="list-style-type: none"> Publish and promote the Equality Policy and Plan through the school website, newsletters, assemblies, and staff meetings Involve students, parents/carers and staff Ensure that school welcomes applications for school places and jobs from all sections of the community in accordance with its single sex status. Create a culture of inclusivity by promoting professional curiosity and open lines of communication eg Staff Well-being, Staff Protection, Dignity at Work, Disciplinary and Whistle-blowing Policies 	Headteacher	March 2021 onwards	Staff, students and parents/carers aware of Policy and Plan; staff apply its principles at all times: questionnaire responses indicate positive improvement in this area, such as changes to History curriculum at KS3, RS visits to mosques, even simple things like day trips where they come into contact with other schools from Birmingham.
		<ul style="list-style-type: none"> Celebrate diversity/equality through the curriculum, displays, assemblies, school events and promotion Celebrate achievement through displays, assemblies, school events and promotion Promote positive attitudes towards disabled people and people of different ethnic groups/religion etc Promote high expectations in every respect, including behaviour Cultural events and assemblies organised throughout the year to increase student awareness and understanding of different communities eg Diwali, Eid, Hanukkah, Christmas. 	Headteacher	March 2021 onwards	Frequency and diversity of celebrations as evidenced in assemblies, blogs, social media; excellent attitudes and high standards evidenced in behavior around school, low / zero discrimination incidents recorded and reported to Governors, staff and student voice evidence school is inclusive and safe.
		<ul style="list-style-type: none"> Provide reasonable means for children, young people, their friends and families to interact with people from different backgrounds and build positive relationships, including links with different schools and communities. 	Deputy Head	Ongoing	Established links with other schools and communities in this country and elsewhere

2.	Narrowing the gap: monitoring student achievement by equality factors and supporting all to achieve highly	<ul style="list-style-type: none"> • Monitor and analyse student achievement by race, disability and socio-economic factors • Act on any trends or patterns in the data that suggest additional support is required for students 	Deputy Head	Annually in autumn term	Analysis of results data demonstrates that the gap is small and narrowing for equality groups.
3.	Developing the curriculum	<ul style="list-style-type: none"> • Ensure that all subject areas reflect cultural diversity and respect for others, and provides a sense of time and place within our society and community for each student • Use multi-cultural resources to ensure students enhance their understanding of different religions and cultures. • Make use of positive role models in the classroom and public events to develop the self-esteem of vulnerable groups and the respect of all for diversity within the community. • Ensure that displays in classrooms and corridors promote diversity in terms of race, gender and ethnicity. 	Deputy Head with Subject Leads	March 2021	Diversity and respect evident in every aspect of school life, resulting in increase in students' confidence and participation; staff and student voice evidence school is inclusive and safe.
4.	Addressing the full range of learning needs <i>recognising that some of the groups covered in this policy are more likely to under-achieve</i>	<ul style="list-style-type: none"> • Ensure the curriculum is relevant to all • Ensure appropriate teaching styles and classroom organisation, including that planning is based on earlier learning and that the Feedback Policy promotes learning for all • Track student progress, identify any under-performance and make appropriate interventions as necessary • Promote and maintain higher attendance 	SLT, HOSF and Subject Heads	Review of policies in accordance with the policy review schedule	Maintain high application rates into Y7 and Y12; High retention rate throughout Y7-13; High attainment at GCSE and at A-level, i.e. all students make expected progress or better; excellent destination rates for all learners (95%+ able to access destination of choice).
5.	Supporting learners with particular needs <i>recognising that some of the groups covered in this policy are more likely to have particular needs</i>	<ul style="list-style-type: none"> • Provide remote learning materials via MS Teams for children out of school • Prepare Learning Passports as necessary to focus on learning priorities • Support students through tutoring/ mentoring schemes • Provide appropriate training to enable staff to meet particular learning needs - planned well in advance of a child's admission 	T&L Lead, SENDCO and Progress Team Deputy Head	Ongoing	Student data shows good levels of attainment – meeting or exceeding expectations; Excellent identification, training and support as evidenced in CPD feedback, appraisal reviews and QA activities.

		<ul style="list-style-type: none"> Ensure that gaps identified in Appraisal, Reviews and training needs analysis are reflected in staff professional development plans 			
6.	Preventing and dealing effectively with bullying and harassment <i>recognising that the groups covered in this policy are more vulnerable to bullying and harassment.</i>	<ul style="list-style-type: none"> Communicate to students, parents/carers and staff the school's zero tolerance to all forms of bullying and harassment Ensure that incidents are reported and addressed swiftly and effectively Record, analyse and report bullying and harassment on grounds of race, gender, disability, sexual orientation etc 	AH: Progress and Well-being with Pastoral Team	March 2021 onwards	High and clear expectations, quick and effective systems and processes; low / zero indulgence of bullying harassment; low / zero incidents logged.
7.	Listening to students, staff, parents and others	<ul style="list-style-type: none"> Hear the student voice: eg through House Councils, QA reviews, Focus Groups, Student Leadership Ensure School encourages, enables and hears the full range of views, including those with disabilities 	Progress and Well-being with Pastoral Team	January 2021 onwards	All views heard and used to shape SIDP.
		<ul style="list-style-type: none"> Actively seek staff views and listen to staff concerns: eg via relevant staff working groups, staff surveys/consultations Seek the views of parents/carers: eg through annual parent questionnaires and ad hoc focus group meetings Identify areas in which the school needs to operate differently to capture all the views it needs – for example it may be necessary to seek views from voluntary groups outside the school to get the full picture on disability, race equality and/or community cohesion 	Headteacher with SLT and Staff Working Group Leads	May 2021 and annually thereafter or as part of whole school reviews	
8.	Encouraging equal participation	<ul style="list-style-type: none"> Ensure all students are given the opportunity to make a positive contribution to the life of the school eg involvement in student leadership, the House Council, tutor group assemblies, fund raising, recognition scheme, ambassadors at events, participation in enrichment etc. 	Deputy Head with Progress Team	September 2021 and annually thereafter	Inclusive approach and diversity reflected in eg student leadership and House Council membership; participation analysis in events and activities.
9.	Equalising opportunities <i>recognising that some of the groups covered in this policy</i>	<ul style="list-style-type: none"> Ensure school uniform is affordable Avoid putting parents/carers under unnecessary financial pressure 	Headteacher and Governors	March 2021 to September 2021	Review of concerns raised by parents and requests for financial assistance across the year.

	<i>are likely to be economically disadvantaged</i>	<ul style="list-style-type: none"> Promote and monitor the take-up of extra-curricular opportunities, while also monitoring the affordability of trips Promoting financial support schemes for those in need of assistance Ensure that the school charging policy is appropriate Widen access to careers advice and work experience placements 			Review of provision and policies in accordance with the policy review schedule.
10.	Informing and involving parents and carers <i>recognising that some of the groups covered in this policy are more likely to find school intimidating, strange or inaccessible</i>	<ul style="list-style-type: none"> Offer a range of ways of communicating between school and parents/carers that meet parents/carers' circumstances and needs Encourage parents/carers to let the school know if they have a particular disability or other need Encourage parents/carers to discuss their concerns Ensure that parents/carers understand how well their child is progressing Encourage parents/carers to join FOS and/or Governing Body 	Headteacher and Governors	Ongoing	Effective relationships with parents evidenced in parent questionnaire; Review of relevant policies and communications in accordance with the policy review schedule; AGM and Chair of FOS report indicates good participation and take up.
11.	Welcoming new students and helping them to settle in effectively <i>recognising that some of the groups covered in this policy are more likely to find school intimidating, strange or inaccessible, especially if they join mid-year</i>	<ul style="list-style-type: none"> Ensure a happy start to the school at normal times Ensure effective school transfer and induction mid-year Ensure that extra help is given to students who find change of school challenging Ensure well-planned school adjustments are made to cater for a child with disabilities - if possible in advance of starting at the school Ensure the school's uniform policy is clear to parents/carers, impact assessed and inclusive 	Headteacher and AH: Progress and Well-being with Pastoral Team	March to September 2021 and then ongoing	High retention and attainment across all groups; Review of policies in accordance with the policy review schedule; student voice indicates positive attitudes towards school; parent concerns are low or zero.
12.	Making the school accessible to all	<ul style="list-style-type: none"> Meet the needs of students, staff and others with physical or other disabilities Ensure that curricular and extra-curricular opportunities are available for students with disabilities Including transport and supervision for children with disabilities. 	Headteacher, Business Manager and Governing Body	April 2021 onwards	Achievement of accessibility plan (see Appendix B) Participation analysis indicates students with disability are accessing options.

13.	<p>Ensuring fair and equal treatment for staff and others</p> <p><i>recognising that the school needs to ensure that policies and practice do not discriminate, directly or indirectly, against adults as well as students in the school and that positive role models and a wider perspective will strengthen the school</i></p>	<ul style="list-style-type: none"> • Ensure non-discriminatory recruitment and employment practices • Provide excellent starter and induction programme to assist with transition to new job • Promote dignity at work • Encourage the development of all staff, ie training opportunities, recognition of good practice, extending leadership opportunities • Promote inclusivity through staff events and communications 	Headteacher SLT Governors	Ongoing	<p>Excellent and non-discriminatory recruitment practices, ethos and development opportunities</p> <p>Best candidate appointed, regardless of gender, race, disability etc. Review of policies in accordance with the policy review schedule; staff voice indicates positive attitudes towards school; staff concerns are low or zero.</p>
14.	<p>Encourage participation of under-represented groups</p> <p><i>recognising that the school has an opportunity to model empowerment of all groups including disabled, ethnic, religious and socially and economically disadvantaged groups</i></p>	<ul style="list-style-type: none"> • Recruit governors' representative of the student population and / or community • Encourage the widest participation in Friends of the School (FOS) activities • Support individuals and community groups to express their views on matters affecting themselves and their community 	Chair of Governors and Headteacher with Governors	September 2021 onwards	<p>Excellent and non-discriminatory recruitment practices, ethos and development opportunities; FGB is representative of the school community.</p>
15.	<p>Monitoring and evaluating the policy</p> <p><i>recognising that the strength of this policy depends upon ensuring that everyone is actively implementing it so that gaps and the need for further development will arise from effective evaluation.</i></p>	<ul style="list-style-type: none"> • Report to governors • Report to parents / carers and students • Train all staff and governors • Consult students, parents / carers and staff on how the policy is working and how it could be improved • Monitor and review practice • Carry out impact assessments to evaluate practice • Report on all aspects of inclusion via website, newsletter. 	Headteacher with SLT	June 2022	<p>Achievement of policy aims.</p> <p>As per policy review schedule and via committee.</p> <p>Positive attitudes in all surveys conducted.</p>

Appendix B: Stratford Girls' Grammar School: Accessibility Plan

	Target	Strategies	Outcome	Timeframe	Goals achieved
Short Term	Ensure that students' needs are communicated in a clear and transparent format.	<ul style="list-style-type: none"> • Learning Passports completed and kept up-to-date. • Open lines of communication with students and families. 	Clear and agreed strategies to support student progress.	Ongoing	Accessibility to learning increased.
	Support students coping with significantly increased levels of anxiety.	<ul style="list-style-type: none"> • Training for POs to support students who report to Pastoral Offices (Main School / Sixth Form). • Time Out cards issued and reviewed. • Develop Time Out resources and designated space for students to sit quietly and self-regulate. • Referrals to LifeSpace – waiting list managed. 	Increased self-management of feelings of anxiety through supportive arrangements at school. Tailoring of services to meet specific needs.	Ongoing	Accessibility to learning increased.
	Ensure that floor surfaces are even and unbroken	<ul style="list-style-type: none"> • Visual inspection with caretaker: Refer problem areas to Business or Facilities Manager 	Elimination of slip / trip danger areas	Ongoing	Safe access to classrooms achieved.
Medium Term	Support teachers in identifying students with SEND.	<ul style="list-style-type: none"> • SEND referral procedure. • Develop staff training materials on SEND areas. 	Increased early identification of needs.	Ongoing	Accessibility to learning increased.
	Support teachers in adapting learning for students with SEND.	<ul style="list-style-type: none"> • Deliver annual training session for trainees / NQTs / new staff. • Develop training programme attached to SGGS ThinkTank programme. 	Improved outcomes for students with SEND.	Ongoing	Accessibility to learning increased.
	Pursue a transparent referrals process for families and staff.	<ul style="list-style-type: none"> • SEND referral procedure. • SENDCo working within PWB Team. • PWB Graduated Response Chart for pastoral concerns indicating SEMH. 	School processes understood by all.	Ongoing	Accessibility to learning increased.
	Clear corridors of obstacles eg lockers and cupboards	<ul style="list-style-type: none"> • Relocate lockers and cupboards to other parts of the school where possible 	Reduce accidents attributed to sight / mobility hazards	Ongoing	Accident risk reduced.
Long term	Tailor support from external agencies for students with increased levels of need.	<ul style="list-style-type: none"> • Referrals to Educational Psychologist, Specialist Teacher and Flexible Learning Team Services through Warwickshire County Council. • Invite Integrated Disability Services to visit and advise on adjustments. 	Reduce school absence. Tailoring of services to meet specific needs.	Ongoing	Accessibility to learning increased.

	Provide access to learning materials for students with extended periods of absence from hospitalization / long-term illness.	<ul style="list-style-type: none"> • Develop use of Teams to share teaching materials with classes. • Ensure process for obtaining work during absence is clearly signposted in key documents. 	Reduce impacts of missed learning.	Ongoing	Accessibility to learning increased.
	Future builds at the school to include accessibility to all areas	<ul style="list-style-type: none"> • Ensure that architects and project managers are aware of the need to incorporate accessibility in future plans. 	Access for all to all areas of new buildings	Ongoing	Physical accessibility to learning increased.
	Provide access to first floor specialist teaching areas in practical block	<ul style="list-style-type: none"> • Installation of lift when funding allows 	Increased access to the curriculum	When funding allows	Physical accessibility to learning increased.