Guidelines and Expectations

for Remote Learning

January 2021

Remote education provision: information for parents/carers

This information is intended to provide clarity and transparency to students and parents/carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual students are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to students at home

A student's remote curriculum at SGGS will as closely mirror the curriculum delivered in school. The first day or two of being educated remotely *might* look slightly different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of students being sent home?

All work is set on Microsoft TEAMS though the individual class TEAMS that are set up for every class in the school. Resources, communication with their teacher and peers, and feedback are all carried out through MS TEAMS.

In a very few subject specific areas, Google Classroom is used.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school, except where practical work requires specialist equipment.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take students broadly the following number of hours each day:

Years 7 – 9	Students are expected to follow their normal timetable.
	Homework will not be set.
Year 10 - 13	Students are expected to follow their normal timetable.

	Homework and wider independent work will be set where appropriate, off screen if possible.

Accessing remote education

How will my child access any online remote education you are providing?

- All classes have their own MS TEAM. A few classes may also be set work on Google Classroom where the platform helps support curriculum delivery.
- Tutor programmes and communication will be through MS TEAMS.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:

- Parents/carers and students have been surveyed about access to IT at home to ensure we have a detailed picture of access to IT at home.
- If you have any issues accessing our remote education offer please get in touch via ITsupport@sggs.org.uk
- Support is available for some students through the DfE laptops for schools scheme in extremis.

How will my child be taught remotely?

We use a combination of the following approaches to teach students remotely:

Some examples of remote teaching approaches:

- Live teaching (online lessons), with students and staff on camera.
- Recorded teaching (e.g. video/audio recordings made by teachers over a PowerPoint, use of BBC Bitesize, Oak National Academy lessons)
- Assignments set via MS TEAMS
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences eg Kerboodle or Seneca Learning
- Where appropriate, project work and/or internet research activities (as per the schools full opening guidance, we will avoid an over-reliance on these approaches)

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents/carers should provide at home?

- To help ensure remote learning is as normal and formal as possible
- To provide access to a device with internet connection
- To provide an appropriate quiet space for study
- To check on the engagement of your daughter in their learning, ensuring the timetable and deadlines are being met
- Students will be expected to wear a school blouse

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Student engagement will be checked using the completion and handing in of assignments in TEAMS, and through engagement in the live sections of lessons
- Deadlines will be set to allow plenty of time to complete the work
- Where engagement is a concern, the subject teacher will initially contact the student, and inform the Head of Department, Head of House and Tutor as appropriate
- Should concerns remain parents/carers will be contacted directly

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on student work is as follows:

- Whole class feedback and questioning during live lessons
- Quizzes to gauge the level of understanding and plan accordingly
- Individual feedback on assignments, using Rubrics on TEAMS for example
- Other appropriate methods to individual subjects
- Frequency of feedback will be given in line with departmental feedback policies.

Additional support for students with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents/carers to support those students in the following ways:

- Resources will be planned appropriately to support students with SEND
- Those eligible for extra time will have it built into the deadlines where appropriate
- Our SENDCo checks in with our SEND students to support their progress and well-being
- Our SENDCo will be available to discuss how best to support your daughter in remote learning

Remote education for self-isolating students

Where individual students need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching students both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- Students self-isolating will have all lesson resources made available, in the vast majority of cases, via MS TEAMS. If the student has any questions then they should ask the teacher via TEAMS in the "Chat" function for the class TEAM. All work should be handed in through TEAMS unless otherwise specified.
- Lessons will only be "live" if a large proportion of the Year Group are self-isolating. The teacher will then project the lesson from the classroom through TEAMS.
- The live element of the lesson may just be a segment of the lesson that requires the specific teaching of certain content, and not for the whole 50-minute duration.